

Ruskington Parish Council – Sleaford Road Cemetery – Memorial Applications and Certification

To all Monumental Masons currently undertaking works in Sleaford Road Cemetery.

Policy agreed on 31 May 2005. Policy regarding headstones for ashes plots reviewed and updated on 11 October 2022.

This form MUST be completed satisfactorily and submitted with EACH application.

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| Applicant details | |
| Name & address of Mason: | |
| Email: | |
| Phone number: | |
| Monument For (Please state name of deceased): | |
| Contact for future repairs/maintenance/damage: | |

Is the monument insured against public liability or damage by the mason or the family?

YES

NO

Essential application criteria relating to new headstones.

Ashes plots: With effect from 11 October 2022, only a flat or tilted “tablet” headstone no larger than 12” by 18” in size can be erected on ashes plots. This may incorporate a vase.

Headstones for graves:

- a) Headstones for graves must be a “monolith” type, single piece monument.
- b) All dimensions and sizes must be shown.
- c) All material types and colours must be shown.
- d) All inscription details must be shown.
- e) All applications must have a ‘3D’ or similar drawing attached, drawn approximately to scale.
- f) Maximum height above the ground must not exceed **2’6” (760mm)** above ground level.
- g) Maximum of 2/3rds of height must be above ground level.
- h) Maximum of 1/3rd of overall height must be below ground level.
- i) Headstone must be in a 6” (150mm) “wet” or pre-cast concrete bed, haunch and surround or container (shoe), or similar approved.
- j) All back-fill must be thoroughly compacted.
- k) Sufficient strength materials of adequate thickness must be used for headstones.
- i) Design and installation must be ‘fit for purpose’ and headstone materials resistant to cracking or breaking.

Certification that the new monument/ headstone/ tablet to be erected is considered safe and stable and fit for purpose:

“We certify that the design, construction, and installation of this monument will be undertaken in a professional manner and in accordance with both health and safety and the appropriate national monumental erection authority requirements. It is to be considered firm and stable and resistant to rocking, toppling, overturning or collapse, especially if leant against by the public. All potential risks have been assessed. The monument/headstone/tablet is not considered to be, in any form. A potential risk to the public, councillors, staff members or contractors.”

| | |
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| Inscription: | |
|---------------------|--|

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| Approximate date for installation, if approved: | |
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| | |
|--------------------|--|
| Signed: | |
| Print name: | |
| Date: | |

| Application approved | Fee |
|------------------------------------|-----|
| Signed: Date: | |

| Application refused: | Reasons: |
|------------------------------------|----------|
| Signed: Date: | |

The completed application can be scanned to: clerk@ruskingtonpc.org.uk
or posted to: Ruskington Parish Council, 7-9 High Street North, Ruskington, Sleaford,
NG34 9DU.