

**a. Accounts - Consider Approval of Payments Made Since Last Meeting**

Amazon	Strimmer line and lube	CARD	£	54.19
Amazon	Fire extinguisher for van	CARD	£	18.98
Anglian Water	Water charges - Allotments	DD	£	49.00
Anglian Water	Water charges - Cemetery	DD	£	-
Anglian Water	Water charges - Pavilion	DD	£	39.00
Anglian Water	Water charges - Office	DD	£	109.00
Anglian Water	Water charges - Toilets	DD	£	37.00
BT Business	Phone and broadband	CARD	£	95.83
Digital Convertors	Historic slides into digital form	CARD	£	27.49
Ebay	Post flange for car port	CARD	£	11.79
Fuelcard Services	Diesel for van	DD	£	60.82
Forceshift	Allotment skip hire	CARD	£	280.00
Ford Lease	Monthly Van Rental	DD	£	202.15
GiffGaff	Monthly phone subscriptions	DD	£	14.00
Hirebase	Rotavator hire	CARD	£	484.09
HP Instant Ink	Monthly subscription	DD	£	44.99
HP Store	Replacement printer	CARD	£	269.99
Kinex	Gas - Pavilion	DD	£	6.43
Mailchimp	Monthly subscription	DD	£	12.46
Mercedes Finance	Deposit for new van rental	CARD	£	615.00
NEST pensions	Pension contributions	DD	£	610.17
PD Scanning	Conversion of old video to digital form	CARD	£	55.96
Plusnet	Broadband package	DD	£	32.23
Salaries	Monthly wages	SO	£	9,446.96
SCIS Ltd	Mircrosoft business package	DD	£	187.20
Total Energies	Electricity - Toilets	DD	£	14.63
Total Energies	Electricity - Pavilion	DD	£	91.98
			<b>£</b>	<b>12,871.34</b>

**b. Accounts - Consider Approval of Payments**

Apex Roofing	Office roof repairs	RPC2401-01	£	3,540.00	3,540.00
Aurora Security	Monthly security	RPC2401-02	£	360.00	360.00
Chaos Discount	Various Supplies	RPC2401-03	£	238.74	238.74
Espo	Box files and notebooks	RPC2401-04	£	37.32	37.32
Glendale	Grasscutting	RPC2401-05	£	636.71	636.71
HMRC	Income tax and NI contributions	RPC2401-06	£	3,088.13	3,088.13
John Wise & Co	Christmas tree stands and brackets	RPC2401-07	£	93.00	93.00
LALC	Breakthrough Communications Training	RPC2401-08	£	30.00	30.00
Newman and Moore	Renovation costs - installment 2	RPC2401-09	£	2,385.84	2,385.84
Screwfix	Saw blade and postfix	RPC2401-10	£	32.45	48.88
Screwfix	Drainpipe repairs		£	16.43	
Westgate Print	Signpost printing	RPC2401-11	£	479.00	479.00
Winchelsea Centre	Hall hire	RPC2401-12	£	30.00	30.00
			<b>£</b>	<b>7,427.62</b>	<b>7,427.62</b>

**c. Accounts - To Note Income Received**

Allotment Holder	Rent	£	20.00
Allotment Holder	Deposit	£	50.00
Cemetery	Cemetery fees	£	630.00
Sports Teams	Pavilion/Pitch Hire	£	50.00
		<b>£</b>	<b>750.00</b>

Produced by: Kirsty Sinclair (RFO)

Checked by:

Name	Date	Sign
Name	Date	Sign