

a. Accounts - Consider Approval of Payments Made Since Last Meeting

Amazon	Brother Ink Cartridge	CARD	£	15.99
Amazon	Christmas Lights	CARD	£	21.98
Amazon	Christmas Lights	CARD	£	19.99
Anglian Water	Office Water	DD	£	78.21
BT Business	Broadband and Phone Package	DD	£	110.35
Chanceoption Homes	Deed of Variation Contribution	BACS	£	200.00
Clear Business	Gas - Pavilion	DD	£	11.98
GiffGaff	Monthly Phone Subscriptions	DD	£	22.00
HMRC	PAYE Deductions	DD	£	3,748.79
Lloyds Bank	Bank Charges	DD	£	20.50
M&A Tyres	Puncture Repair on Van	CARD	£	24.00
Mailchimp	E-Newsletter Software	DD	£	11.98
Mercedes Finance	Van Hire	DD	£	456.07
NEST Pensions	Pension Contributions	DD	£	1,846.42
NKDC	Non-Domestic Rates - Office (including backpay)	DD	£	822.00
NKDC	Non-Domestic Rates - Pavilion	DD	£	195.00
NKDC	Non-Domestic Rates - Cemetery	DD	£	70.00
Salaries	Monthly Wages	SO	£	9,900.89
SCIS Ltd	Mircosoft Business Package	DD	£	199.87
Three Business	Internet - Pavilion	DD	£	20.40
Toolstation	Drill Bits	CARD	£	30.92
			£	17,827.34

b. Accounts - Consider Approval of Payments

aAFD	Monthly Toilet Cleaning	£	517.50	517.50
Aurora Security	Monthly Security	£	360.00	360.00
Chaos Discount	Various Supplies September to December	£	348.00	348.00
Freshstart Cleaning Services	Office Cleaning	£	238.80	238.80
Glendale	Grass and verge cutting	£	859.05	859.05
Insigns	New Sign for Rear Offices	£	495.98	495.98
Kirsty Sinclair	Mileage to Clerks Networking Day in November	£	12.15	12.15
LALC	Various Training and Networking Events	£	270.00	270.00
Lincs Fastener	Nuts and Bolts	£	94.74	94.74
		£	3,196.22	3,196.22

c. Accounts - To Note Income Received

Colin Ward Funerals	Cemetery Fees	£	319.00
Office Tenants	Office Rents	£	760.00
Residents	Christmas Tree Donation	£	20.00
		£	1,099.00

Produced by: Kirsty Sinclair (RFO)

Checked by:

Name	Date	Sign
Name	Date	Sign